

Iowa Psychiatric Nurses Association
Board Meeting Minutes
6/09/2015

Attendees: Julie Barrett, Margaret Burchianti, Kendra O'Neal, Becky, Lisa Kongable

Agenda Item	Discussion	Action/Follow-up	Person(s) Responsible	Due Date
Board Members	<p>2014-2015 Thank you for all your hard work</p> <p>Margaret Burchianti – President</p> <p>Julie Barrett – Vice President</p> <p>Jen Blume – Treasurer</p> <p>David Hatfield - Secretary</p> <p>Members of the Board: Couldn't of done it without your help!!</p> <p>Kendra O'Neal</p> <p>Lisa Kongable</p> <p>Rebecca DeVine</p> <p>Finn Meadows</p> <p>Dani Eveloff</p> <p>Deborah Brodersen</p> <p>Sue Whitty</p> <p>2015-2016</p> <p>Julie Barrett –President</p>	<p>None</p> <p>All of us</p>		<p>Done</p> <p>Just started</p>

	Rebecca DeVine - Vice President Jen Blumme – Treasurer Audrey Wyatt- Secretary Members of the Board: Kendra O’Neal Lisa Kongable Margaret Burchianti Sue Whitty Dani Eveloff David Hatfield Deborah Brodersen Finn Meadows			
Treasurer’s Report/Budget		Jen		

Completed by: Jennifer Blume, Treasurer

Did your chapter have more than \$25,000 in revenue during the period from Jan 1 - Dec 31, 2014?

Yes (Please complete the following)

No

Revenue:

Description	Jan 1, 2014 - Dec 31, 2014
<u>Vendor fees</u>	\$ <u>3,742.45</u>

<i>Conference fees</i>	\$ 1,720.00
<i>Venor fees paypal</i>	\$ 242.45
<i>Conference fees paypal</i>	\$ 463.68
<i>Dept. Pub. Health fund</i>	\$ 1,500.00
Awaiting Vendor fee	\$ 500.00
	\$
Total Revenue:	8,168.58

Expenses:

<i>Venue fees **est</i>	\$ 5,104.02
<i>Awards</i>	\$ 173.77
<i>Speaker travel</i>	\$ 1,013.96
<i>Speaker honorariums</i>	\$ 1,000.00
<i>Nursing Ceu</i>	\$ 198.00
<i>APNA credits</i>	\$ 125.00
<i>Livestream broadcasting</i>	\$ 99.00
	\$
Total Expenses:	7,713.75

Net Income/Loss \$
454.83

2015 Conference Award Winners	Benfer Award: Kendra O'Neal Schroder Award: Kathleen Wild for the Schroder Award	Presented at the conference		
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2015 Conference Vendors	Lisa states the vendors seemed happy with the attendance.	Jen Lisa																
2015 Conference Evaluations		Kendra																
2015 Conference ideas for 2016		Kendra																
College of Nursing gave the chapter an extra \$500 honorarium money for the speakers.	<p>The college of Nursing (which is in charge of giving out the Iowa Department of Public Health funds) decided to give the Iowa chapter of APNA an extra \$500 for the speakers so that gives a total of \$1000.</p> <table border="0"> <tr> <td>Increase</td> <td>honorarium</td> <td>amounts:</td> </tr> <tr> <td>Brenda</td> <td>Burnett</td> <td>\$300</td> </tr> <tr> <td>Mary</td> <td>Johnson</td> <td>\$300</td> </tr> <tr> <td>Virginia</td> <td>Conley</td> <td>\$200</td> </tr> <tr> <td>Michele</td> <td>Farrington</td> <td>\$200</td> </tr> </table> <p>Also, Mary Johnson would like to donate her honorarium back to the Chapter or to the National APNA Foundation.</p>	Increase	honorarium	amounts:	Brenda	Burnett	\$300	Mary	Johnson	\$300	Virginia	Conley	\$200	Michele	Farrington	\$200	Did we decide to give Mary Johnson's money back to the chapter or the National APNA Foundation??	
Increase	honorarium	amounts:																
Brenda	Burnett	\$300																
Mary	Johnson	\$300																
Virginia	Conley	\$200																
Michele	Farrington	\$200																
	<p>The College of Nursing (which is in charge of giving out the Iowa Department of Public Health funds) just informed me that we have an extra \$500 to use for honorariums for our speakers--so we have \$1,000 total.</p> <p>With this increased amount available from the CON/IDPH we can increase all the honorarium amounts AND not have to pay Conley's and Farrington's honorariums out of our own coffers. I propose:</p> <p>Increase honorarium amounts:</p>																	

	<p>Brenda Burnett \$300 Mary Johnson \$300 Virginia Conley \$200 Michele Farrington \$200</p> <p>Also, Mary Johnson would like to donate her honorarium back to the Chapter or to the National APNA Foundation. You can find information on the Foundation here: http://www.apna.org/i4a/pages/index.cfm?pageid=3307</p>			
2016 Conference Planning	<p>Venue</p> <p>Off Venue site cost</p> <p>Food</p> <p>Month – Move conference back to mid-April to see if we can have an increase attendance at the conference when it is not around graduation time.</p> <p>Education</p> <p>Speakers</p> <p>Vendors</p> <p>Registration</p>	Julie		

	<p>Advertising – BROCHURE, will pay Facebook to promote conference in 2016</p> <p>Awards – Benfer Award and the Schroder Award</p> <p>Officer Nominations</p>			
Facebook	Members will post pictures from the conference.	2015 Attendees		
Raffle	One year free for their APNA membership for liking APNA on Facebook or posting on Member Bridge	Margaret		
Next Meeting	July 13, 2015			