

**March 11 and April 1, 2014 APNA, Iowa Chapter Conference Calls
Final Planning Details**

Committee Members are: Dani Eveloff (dannette.eveloff@alegent.org) dannette.eveloff@alegent.org, Jennifer Blume (jnbrennan@hotmail.com) jnbrennan@hotmail.com, kso1127 kso1127@aol.com, Lisa Kongable lisa.kongable@iwc.edu, Margaret E. Burchianti (margaret-burchianti@uiowa.edu) margaret-burchianti@uiowa.edu, Susan Whitty (whittyfam@aol.com) whittyfam@aol.com, Vivien Halloran (vivtim@msn.com) vivtim@msn.com, Donna Sue Turk (donnasueturk@yahoo.com) donnasueturk@yahoo.com, hawkeyenp2012 hawkeyenp2012@gmail.com, Deb Broderson (n.broderson.pmhnp@gmail.com) n.broderson.pmhnp@gmail.com, Stephanie Gray (raegray4@gmail.com) raegray4@gmail.com, Finn Meadows (finnegan-meadows@uiowa.edu) finnegan-meadows@uiowa.edu

Present Were: Dani Eveloff, Sue Whitty, Margaret Burchianti, Deb Broderson.
Kendra and Lisa were not present on the call but worked on things over the weekend.

Treasurer's Report: Not addressed on these calls.

Frequency of Calls: Will have a meeting in May on the FIRST Tuesday (May 6thth) of the Month at 6 p.m.

Final Panning for April Conference.

1. Current Registrations
 - a. 14 Council Bluffs—
 - b. 4 for Iowa City
 - c. 4 Carroll.
 - d. Dani states that she is happy with the number. She was expecting 25. She expects some last minute and walk-in registrations.
 - e. **Deb** will send us the final list on Monday.
2. Reviewed the sites
 - a. **Iowa City**—**Sue Whitty** coordinating that day and Kendra has set up food and electronic
 - b. **Carroll**—we need to connect with this site to determine **who is this will be.**
 - c. Maximum number of individual logins is 90. This should not be an issue.
3. Dani reviewed speaker update.
 - a. Speakers know to send Power Points to Dani.
 - b. **Thanks you's are ready to go. Sue sent Candy to Dani and Lisa getting \$25 gift certificates. (Lisa, How will these get to Dani and Sue?)**
 - c. **Dani and Stephanie** will introduce the speakers with **Kendra**, if she chooses.
 - d. Need a timer to monitor. **Deb and Margaret** will assist.
4. CEU's and Objectives
 - a. Kendra and Lisa worked on these over the weekend and consulted with Dani to make modifications requested by The Ohio group.
5. Lunch menu was discussed and determined. We set a maximum of \$15 per participant for all food for day.
 - a. **Dani** will RSVP on Monday to Theresa Roddy.
6. Sign in Sheets. We need to have them at the Main site as well as the auxillary sites. **Kendra** will need to get these to all of the sites per requirement of the Ohio CEU group.
7. Name tags created **by Deb.**
8. PowerPoints
 - a. Dani does not have may in her hands but there has been communication with each of them. **Dani** will get them to the other two sites for reproduction.

- b. The site manager Theresa Roddy has been in communication with Dani about getting these loaded.

Awards

Benfer: Janet Bales from Dubuque nominated by Sue Whitty. Sue will present the award to Janet if she is attending and/or will do at home in Dubuque with her staff.

Schroder: Paula McMannis was nominated by XXX. Dani will communicate with the person nominating to see if we can get her on the transmission site to give her the award.

Nominations for Officers

- Our APNA representative has not been able to send us this information yet.

Legislative Update:

- Mental Health appropriations being debated this week. This is the time for us to have a voice and communicate with legislators. There has been a message sent to membership Re: this per NAMI communication email.

Certification Review

- No Further Update Regarding the certification review course developed by Lisa Kongable for a possible fee of \$95 dollars. Lisa is still working on this and will report closer to summer.

Minutes per Sue Whitty, Secretary