

American Psychiatric Nurses Association  
Michigan Chapter –Feb 11, 2014

Invited: Kristyn Gall Carla Groh Paula Anderson Andrea Bostrom Gary Graham Colleen Conklin Carol Essenmacher Jenny Wims Duren Gutierrez Lorraine Koehn Kathleen Frybargar

Present:

Excused: Coleen Conklin

Guest Present:

Item	Discussion	Action/Responsible Party
Welcome	ByLaws posted from encourage all board members to read	Everyone to send
Kathleen Frybargar	Bylaws – allow for one year as past board member and allow us to vote her on the board as a regular member if so desired.	
Overview Executive Roles	<p>Past – We had a president</p> <p>To the future we would like....</p> <p><u>President</u> (Leads the chapter also participates in the national level with the other chapter presidents on quarterly calls, coordinates all communication through APNA to the board and to the member ship. Leads the conference calls and agenda items/discussions. Helps bring together the ideas of the group into a coordinated effort.</p> <p><u>(Proposed) Vice President</u> assists the president, acts as the president elect to learn how to take over for the president or act in the role of the president should the president be unable to do so.</p> <p><u>Treasurer</u> – handles all financial aspects of the chapter, establishes a bank account, and completed year end paperwork for the chapter to submit to the national chapter.</p> <p><u>Secretary</u> – Takes notes and documents meeting minutes, participation and follow though of responsible parties</p> <p><u>Education Committee Co-Chair</u> – Focused on educational programming/development</p> <p><u>Education Committee Co-Chair</u> – Focused on educational programming/outreach</p>	

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APNA Liaison Support has increased	Megan is our new contact and will follow up on our minutes to make sure they are posted and that responsible parties do what they have committed to do	
APNA Liaison	<p>Recommends we keep on our regularly review our bylaws and keep in mind our need to meet the needs of the 181 APNA MI members:</p> <p><b>ARTICLE VI: DIRECTORS AND OFFICERS</b></p> <p><b>Section 4. Removal</b>  <b>Any Director or Officer may be removed by the Board of Directors whenever in its judgment the best interests of the chapter would be served thereby.</b></p>	
Conference call schedule.	Option of an early morning call Saturday? Sounds awful but like 6 AM?	
Schedule in person meeting.	Date and Location	
Seeking a financial account	Follow up from Andrea Botsom	
Annual Conference	Continue as planned or post pone as everything took longer than expected	
SB 2	Feb 21 Meet and Greet MICNP website	
Telephone group for reminders	Please make sure to text from your preferred cell number your full name : ) my cell 248 819 8880	
Member Bridge Community	<p>Perhaps one other thing you should add to your agenda is the for your board:</p> <p><a href="http://community.apna.org/communities/viewcommunities/groupdetails/?CommunityKey=e4c811bb-c943-4c71-b433-ddd2026364d9">http://community.apna.org/communities/viewcommunities/groupdetails/?CommunityKey=e4c811bb-c943-4c71-b433-ddd2026364d9</a></p> <p>If you get them all used to communicating and posting anything here it will help. I could make sure they are all subscribed in “Real Time” so they see a message in their own Inbox every time a message is posted?</p>	

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