

**American Psychiatric Nurses Association
California State Chapter
Board Meeting Conference Call Minutes
5/16/18 at 7pm**

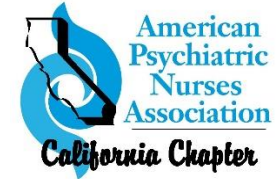


Attendees: Kathleen McDermott (President), Laura Radocchia (Secretary), Suzanne Wilbur (Conference Planning Chair), Jessica Frihart (Area Rep in Oakland), Cheryl O'Dell (Member at Large), Jeannine Loucks - (Immediate past President), Jean Fisak (President Elect)

Absent: Alexandra Keller - excused (Member at Large), Alysha Woods (Treasurer), Jane Abanes (Member at Large)

Topic	Discussion	Action / Responsible Party
President's Report	<p>Welcome and Introductions</p> <p>News from meeting with presidents across country - Membership nationally continues to increase!</p> <p>New Member at Large: Christine Costa – not yet approved by National. To be approved to join board as MAL at next month's meeting</p> <p>Updates about California Mental Health Disaster Coalition - All collaborative relationships are governed by a MOU (memorandum of understanding), sent to coalition for their review. Consider member each from northern and southern California if they agree to MOU</p>	N/A
Financials	Update from Suzanne Wilbur - \$200 gain in conference. Around \$15,900 spent in total for conference.	Submit outstanding expenses related to conference ASAP
State Conference	<p>Debrief from Suzanne Wilbur -</p> <ul style="list-style-type: none"> • 80 people registered, 3 no shows • Sponsorships helped • Great verbal feedback re: hotel, food, content. Awaiting written feedback/surveys from National 	<p>N/A</p> <p>Future conferences ideas –</p> <ul style="list-style-type: none"> • Do not open doors or windows prior to session ending

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	<p>Feedback from board members –</p> <ul style="list-style-type: none"> • There was a lot of sound/feedback which created challenges with hearing and focusing • PowerPoint presentation and booklet that attendees were provided did not match up making it challenging to follow along and take notes • Not enough time for post-test • Would like to see more posters (only about 4 this year, goal was around 8) 	<ul style="list-style-type: none"> • Ask presenters to ask audience on noise/feedback/ability to hear • Request slides on which attendees can take notes • Spend more time on post test • Focus on poster submission announcements – start call for abstracts in November after National conference before spring conference • Consider sending out survey <p style="background-color: yellow;">Send questions/ideas for conference feedback survey to Kathleen by end of May</p>
Area Reps	<p>Vacancies Central cost – possible candidate Riverside – possible candidate</p> <p>Ideas, plans, need for help/support Should ARs be on monthly calls? Consensus of yes What's the best way to share how</p> <p>Advertising – In the past ads were sent out by National to entire state as well as to regions.</p>	<p>Kathleen to connect Jessica and Marlene</p> <p>Invite Area Reps to June's meeting</p>
Net Letter	<p>Ideas for inclusion in next issue?</p> <p>Who could write the Netletter? Maria, Lorelee Charmagne</p>	<p>Cheryl may have someone she knows who likes to write if he/she/they is interested in writing next issue</p> <p>Kathleen to contact Maria first re: NetLetter</p>
Next Meeting	6/20 @ 7pm	

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Submitted by: Laura Radocchia