

**American Psychiatric Nurses Association
California State Chapter
Board Meeting Conference Call Minutes
12/20/17 at 7pm**



Attendees: Kathleen McDermott (President), Laura Radocchia (Secretary), Alysha Woods (Treasurer), Cheryl O'Dell (Member at Large), Jane Abanes (Member at Large), Jean Fisak (President Elect), Alex Keller (Member at Large)
Absent: Jeannine Loucks - (Immediate past President), Barbara McGlynn (Member at Large)

Topic	Discussion	Action / Responsible Party
President's Report	<p>Leadership call with Nick Croce</p> <ul style="list-style-type: none"> • Nick offered education to board on advocacy vs education re: health policy, as well as discussing the Board's responsibilities in duties of obedience, awareness, authority, etc. • Board consensus that discussion with him would be very helpful <p>Winter NetLetter</p> <ul style="list-style-type: none"> • Will come out ASAP <p>Dinner in San Diego</p> <ul style="list-style-type: none"> • Networking and a presentation on Friday January 12, 2018 • Cannot be sent out to entire CA chapter due to apparent bylaw requiring us to only advertise to immediate chapter/region 	<ul style="list-style-type: none"> • Nick will be invited in January • Kathleen will email Board flyer for event, which Board members can forward to people who may be interested in event
Financial Update	<p>Net income: 8,174.60</p> <ul style="list-style-type: none"> • Expenses in general are conference and travel for President and President Elect • Income is generally from conference and any approved events 	

**American Psychiatric Nurses Association
California State Chapter
Board Meeting Conference Call Minutes
12/20/17 at 7pm**



Topic	Discussion	Action / Responsible Party
Area Reps	<p>What areas are lacking reps?</p> <ul style="list-style-type: none"> • Central coast • Monterey, Santa Cruz, Salinas area • Riverside • San Diego • San Francisco Bay Area <p>What is the role of Area Rep?</p> <ul style="list-style-type: none"> • See NewsLetter coming out ASAP 	<p>Areas Lacking Reps</p> <ul style="list-style-type: none"> • Members in these lacking rep areas, think about anyone appropriate to invite into role as Area Rep
State Conference	<p>Topic</p> <ul style="list-style-type: none"> • Suicide assessment competency training likely 9am-4:30pm <p>Location</p> <ul style="list-style-type: none"> • Contract secured for Marriott downtown <p>Call for Posters</p> <ul style="list-style-type: none"> • Via email blast to entire state by Beth Phoenix, who is putting together committee re: assessing and judging posters (top 1, 2, and 3 posters – possible prizes?) • Expecting approx.. 10 total posters <p>Reception</p> <ul style="list-style-type: none"> • Considering wine and cheese on Saturday after conference, likely around 4:30 or 5pm 	<p>Reserve Saturday April 28!</p> <p>General Planning</p> <ul style="list-style-type: none"> • Respond to call to sit on volunteer committee that interests you <p>Call for Posters</p> <ul style="list-style-type: none"> • Encourage any members in your area to submit • If interested in being on committee, respond to email sent out today 12/20/17 (from Beth or forwarded via Kathleen) <p>Reception</p> <ul style="list-style-type: none"> • Board agrees Saturday was better option than Friday to increase attendance

**American Psychiatric Nurses Association
California State Chapter
Board Meeting Conference Call Minutes
12/20/17 at 7pm**



Topic	Discussion	Action / Responsible Party
	<p>Exhibitors</p> <ul style="list-style-type: none"> • Nursing schools, pharmaceuticals, staffing or locum companies <p>Fees to Attend</p> <ul style="list-style-type: none"> • Early bird and regular rates or each of three ticket options (Member, Non-Member, and Student) • Early bird member rates over the last few years: \$50, \$75, \$80, \$85, \$90, \$85 • Average attendance is about 80-100 people • For every person who registers, \$20 will go back to National to cover cost of training materials. There is a separate fee for CEUs, which is \$150 for the entire chapter. • We are hoping to get a lot of pharmaceutical sponsorship, which hopefully will pay for breakfast, snacks, and parking (\$11 per day per car). We have to pay for lunch and A/V equipment • We do not want a loss on the conference; in past chapter made ~ \$2000 • Discussed lower fee for members by about \$10 because paid membership fee, and higher rate for non-members to encourage non-nurses to attend • Student rate traditionally \$50-\$70, considering \$60 or \$75 	<p>Exhibitors</p> <ul style="list-style-type: none"> • Think about possible exhibitors around your area who may be interested in exhibiting <p>Fees to Attend Likely:</p> <ul style="list-style-type: none"> • \$100 Member, early • \$120 Member, regular • \$110 Non-Member, early • \$130 Non-Member • \$75 Student

**American Psychiatric Nurses Association
California State Chapter
Board Meeting Conference Call Minutes
12/20/17 at 7pm**



Topic	Discussion	Action / Responsible Party
	<p>Raffle & Swag Items</p> <ul style="list-style-type: none"> • Discussed options • Considering pins or badge reels reading “Ask me about how to become an APNA member” <p>Ann Wilkinson Award</p> <ul style="list-style-type: none"> • Not discussed 	<p>Raffle & Swag items</p> <ul style="list-style-type: none"> • Board agreed on raffle with local products • Think about local artisans who would want to donate prizes to raffle <p>Ann Wilkinson Award</p> <ul style="list-style-type: none"> • Discuss at next meeting
Next Meeting	1/17 @ 7pm	BOD come prepared with where our passions are and how we can turn this into something that benefits APNA

Submitted by: Laura Radocchia