

Iowa Psychiatric Nurses Association
Board Meeting Minutes
11/12/2014

Attendees: Julie Barrett, Deborah Brodersen, Margaret Burchianti, Dani Eveloff, Lisa Kongable, Kendra O'Neal

Agenda Item	Discussion	Action/Follow-up/ Person(s) Responsible/ Due Date
October 2014 National APNA Conference in Indianapolis	<p>-Margaret attended APNA National Conference in Indianapolis. Fantastic experience.</p> <p>-At Chapter Presidents' Breakfast, Nick Croce Executive Director of APNA National discussed APNA's vision and mission, reviewed the resources that APNA has to offer state chapters, and presented a revised policy statement for chapters (DRAFT). When finalized, state chapters will be asked to approve the statement. We can choose not to approve, but then National will not cover our liability as an organization.</p> <p>-APNA membership at national level increased a lot during last 7 years, 85% retention rate.</p>	Margaret will forward finalized policy statement when received from National.
2015 Conference Planning	<p>-Possible Venues: Margaret continues to investigate venue proposal details and visit sites Marriott West Des Moines Prairie Meadows Hilton Garden Inn West Des Moines</p> <p>-Conference duties/subcommittees set: Education Kendra (chair) assisted by Lisa, Margaret, Becky, Dani, Deb Registration: Jen (chair) Note: National has a system for us to do this electronically Vendors/Sponsors: Lisa (chair) assisted by Jen, Margaret Advertising: Julie (chair) assisted by Lisa, Dani Venue: Margaret (chair) assisted by David, Kendra</p> <p>-Education subcommittee conference call with Tracy Williams and Pat Black to be confirmed for Dec. 2.</p> <p>-Group discussed possible themes for conference such as Integrated Health. Consensus that need to make conference relevant to all nurses (RNs, NPs, etc.)</p>	<p>Margaret will get as much details as possible to narrow down choices to 2 venues, visit sites, will vote on venue/date Dec. meeting.</p> <p>Margaret will confirm Dec. 2 call with Tracy Williams and Pat Black.</p>
Approval of Meeting Minutes	-October minutes to be sent out.	
Treasurer's Report/Budget/	-None	

Audit/Agreed Upon Procedures	-National has plans to help chapters manage their financials.	
Member Bridge Push/Social Media	-Instructions for setting Member Bridge preferences will be sent out to Iowa membership. -To encourage member use of Iowa Member Bridge, discussed creating sign-up for one board member to post each week. Question about liability issues for Member Bridge. -Discussed creating mentoring program for chapter eventually.	Margaret will ask National staff to look over instructions before sending out.
Google Docs	-Let Margaret know if you are having trouble accessing Google docs. Will use in future.	
Revision of Chapter By-Laws	-Deferred until National finalizes policy statement for chapters.	
VMOSA (Vision, Mission, Objectives, Strategies, Action Plan)	-We should coordinate with National's statements, and make relevant to Iowa.	Margaret will post National's vision/mission/etc. on Google docs.
Building Relationship with INA	-National wants to know about all affiliations and collaborations with other organizations to make sure we don't jeopardize APNA's tax status.	Margaret will email sample letter from Nick Croce.
Funding Iowa Board Member to attend National APNA Conference	-Margaret raised possibility of funding one board member per year to attend National APNA Conference. Consensus that this would be desirable if funds allow. Will see how budget ends up after Iowa Chapter 2015 conference before determining feasibility of offering this funding.	
Chapter Revenue	-National supports chapters raising revenue through vendors at conferences, charging for job postings, etc. -General agreement that charging for job postings makes sense. Need to decide how much to charge.	Margaret will email MN Chapter president to ask if charges for job postings. Dani attending NE conference this month, will ask NE President if charges for job postings.
Next Meeting	Tuesday, Dec. 9 7pm CST	