

APNA Illinois Chapter  
 NMH – Feinberg Pavilion Room E / Conference Call  
 January 12, 2016, 5 – 7 PM

Present: E. Norton, O. Paun, M. Rafa, R. Ray, P. Roberts, A. Rust, M. Slade, M. J. Welch

Excused: T. Amberg, E. Perkins, L. Sabonis

Phone: J. Carbray, M. Snyder

<b>Item</b>	<b>Speaker</b>	<b>Discussion</b>	<b>Action/Responsible Party</b>
<b>Opening Agenda</b>			
Roll Call	President	done	
Establish a Quorum		done	
Approval of Minutes	President	Rich Ray; Amy Rust second	
Report of the President; Conference Call Update			
Call for additional Agenda Items		done	No new items
<b>Committee Reports:</b>			
<b>Finance</b>			
Treasurer's Update	Amy Rust		Treasurer transferred funds to APNA; CD to be transferred shortly
<b>Membership</b>	Maureen Rafa		Membership roster shared with members
<b>Unfinished Business</b>	President and President-elect (E. Norton)	To be completed by March 5 <sup>th</sup>	Pat Roberts to send out call for 1 open Board position (president-elect) and Members-at-Large (2)
IL Chapter Annual Conference	All present	Conference schedule was updated/refined	A 15-minute break was added between AM presentations and all subsequent presentations and lunch times were adjusted accordingly. NAMI consumer panel was extended by 15 minutes from 3:30 to 4:30PM. Reception to follow.
<b>New Business</b>			

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IL Chapter Annual Conference	All present	Conference cost, payment logistics sign up incentives	Agreed on \$50/per attendant using PayPal and students free of charge; Tony secured 100, \$10 gift certificates from Beatrix Restaurant-to use as incentives for the first 100 RNs to sign up.
	All Present	Menu (breakfast, lunch) and Reception	Same food as last year, as it worked out well Evelyn P. to send out last year's menu
	All Present	Conference materials: folder, flier, presentation PPTs and posters	Rich presented a well-designed, colorful flier draft he will update based on new schedule Maureen S. and Tony to work on sponsor acknowledgements to be included in program/advertisement
	All Present	List with hospitals to be called to advertise event	Each Board member signed up to call; absent members were assigned; Olimpia to send complete list to all members
<b>Announcements</b>	none		
<b>Closing Remarks</b>		Will continue working on the logistics and advertisement and address finishing touches at the February meeting.	
<b>Adjournment</b>		Meeting adjourned at 6:35 PM	
Submitted by Olimpia Paun			