

APNA Illinois Chapter  
 NMH – Feinberg Pavilion Conference Room E  
 February 9, 2016 5:00 PM

Present: Norton, E.; Paun, O.; Perkins, E.; Raffa, M.; Ray, R.; Roberts, P.; Rust, A.; Sabonis, L.; Slade, M.

Phone: Amberg, T.; Carbray, J.; Welch, M. J.

Excused: Snyder, M.

| Item   | Discussion  | Action/Responsible Party                                   |
|--|---|--|
| <b><i>Opening Agenda</i></b>                           |   |  |
| Roll Call  |   |  |
| Establish a Quorum                                     | Present   |  |
| Approval of Minutes                                    | L. Sabonis, E. Perkins seconded   |  |
| Report of the President                                | National push in Congress for education on heroin epidemic;<br>APNA leading endeavor<br><br>Mary Anne Nihart will be presenting on this in her APNA speech<br><br>Will weave this issue into leadership |  |
| <b><i>Call for Additional Agenda Items – Board</i></b> |   |  |
| <b><i>Financial</i></b>                                |   |  |
| Treasurer’s Report – Amy Rust                          | Amy Rust has determined how to get items paid for in working with National APNA<br><br>No further report from National APNA<br><br>AstraZeneca is believed to have sent some money; Amy will re-check   |  |
| <b><i>Unfinished Business</i></b>                      |   |  |
| NA   | NA  |  |
| <b><i>New Business</i></b>                             |   |  |
| APNA Conference  | 120 signed up to attend   | 20 are board members and presenters<br><br>49 are students |



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|  | <p>APNs coming from sponsors</p> <p>PowerPoints for speakers</p> <p>Introductions of speakers</p> <p>Announcements for conference</p> <p>Posters</p> | <p>T. Amberg will tell sponsors that APNs can attend at \$50/attendee</p> <p>PDFs need to be sent in to chapter</p> <p>R. Ray will receive PDFs, who will send to chapter after they are ready for slide projector</p> <p>PDFs must be in by 2/15/16; those responsible must let speakers know that they are late after that</p> <p>R. Ray will introduce everybody, lift introductions from bios given by speakers</p> <p>R. Ray will announce that next conference will be held at Northwestern in the spring</p> <p>Need names, easels for conference</p> <p>P. Roberts will rent easels &amp; boards for conference</p> <p>Posters will be in conference area, which is L-South and North</p> <p>Vendors will be in atrium</p> <p>E. Norton, R. Ray, M. Raffa, L. Sabonis will do walkthrough</p> |
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|  | <p>Where to set up luncheon</p> <p>Issue of badges, folders</p> | <p>T. Amberg will talk with Flora whether lunch tables can be put in hall</p> <p>E. Norton will make badges, attach ribbons of board members &amp; presenters to them</p> <p>APNA stickers will be put on folders by either E. Norton or R. Ray</p> <p>IL APNA will be on first page of white paper</p> <p>T. Amberg &amp; A. Rust will get sponsor sheets for folders</p> <p>T. Amberg &amp; A. Rust will work to get repeating PowerPoint presentation with slides of sponsors &amp; their logos to be shown during lunch</p> <p>T. Amberg &amp; A. Rust will handle thank-yous</p> <p>L. Sabonis, E. Norton, &amp; A. Rust will handle registration</p> <p>M. Raffa &amp; T. Amberg will greet &amp; help sponsors</p> <p>R. Ray will ask Flora cost of signs to show way to conference</p> |
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|  |                       | <p>Concierges will be apprised of conference location</p> <p>T. Amberg has made letter to sponsors, will send to R. Ray</p> <p>Attendees need to register by 2/27 for free parking</p> |
|  | <i>Announcements</i>  |  |
| <b>Closing remarks:</b> President                | Next meeting: 4/12/16 |  |
| <b>Adjournment:</b> E. Perkins; M. Raffa seconds |                       | <b>Adjourned at 6:30 PM</b>  |
| Submitted by Olimpia Paun                        |                       |  |