

American Psychiatric Nurses Association  
 Minnesota Chapter  
 July 11, 2016, 7pm

Present: Angela Mackay, Merrie Kaas , Nancy Dillon, Linda Rossow, Susan DeMaris, Alison Johnson

Excused:

Guest Present:

Item	Discussion	Action/Responsible Party
Conference 2017	<p>Should APNA sponsor the July 2017 conference with Mayo? Angela has listened in on two meetings with Mayo planners, including Dianne Forsyth. The group had many questions about speakers, planning and co-sponsorship.</p> <p>Dr. Williams from the Lung Association was not happy about the late cancellation, Angela sent her an email asking about cancellation charges, no response yet. Steve was sorry about the cancellation, but OK. No word from Karalee yet.</p> <p>Might be a good idea to survey members about the cancelled conference. Possible questions:        Survey people about the cancelled conference</p> <ol style="list-style-type: none"> <li>1. The planned July conference was cancel Why did you not register?           <ol style="list-style-type: none"> <li>a. Cost</li> <li>b. Late notice</li> <li>c. Location</li> <li>d. Topics offered</li> <li>e. I was never noticed about it</li> </ol> </li> <li>2. Possible future topics           <ul style="list-style-type: none"> <li>Professionalism</li> <li>Workforce</li> <li>Crisis intervention</li> <li>Medications</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>1. Angela will connect with Dianne Forsyth and find out details regarding APNA sponsorship, including the following:           <ol style="list-style-type: none"> <li>a. The schedule, as APNA would like to plan a Friday evening event/meeting</li> <li>b. What is the cost of co-sponsoring the 7/2017 conference? What role would Mayo want APNA to play?</li> <li>c. Is the speaker roster set or can we recommend people?</li> <li>d. What are the dates of the conference?</li> </ol> </li> </ol>

American Psychiatric Nurses Association  
 Minnesota Chapter  
 July 11, 2016, 7pm

Item	Discussion	Action/Responsible Party
	<p>3. Would you be willing to serve on a planning committee?            If yes: contact info</p> <p>4. What time of year would you attend?            Winter            Summer            Spring            Fall</p>	<p>e. What is the conference theme?</p> <p>f. Would APNA be on the conference advertising?</p> <p>2. We will not have a conference in 2017, there is not enough time to plan.</p> <p>3. We will plan a conference for July 2018.</p> <p>4. Angela will send a follow up email to Dr. Williams.</p> <p>5. Nancy will, follow up with Karalee about the cancellation.</p> <p>6. Angela will check with National about sending out a survey to members.</p>
<p>Ideas for 2018 conference</p>	<p>1. Have it someplace other than St. Paul because of expense.            2. Possible themes: de-escalation/safety,            3. Possible speakers: Ken Barlow, Howie Mandel            4. We could reach out to Ascension and Prairie Care for coordination.            5. Lunds and Beyerleys were great to work with, we should work with them again.</p>	
<p>Financial report</p>	<p>Financial report came from National, they have not said anything about a cancellation fee, however, we likely will not get back the \$175 paid for CEUs. Our total is a bit higher than as in the recent report, it is actually 5185.86. We signed on for National to manage our funds, not sure we should keep our funds with them, though they do then handle registration and have paypal.</p>	

American Psychiatric Nurses Association  
 Minnesota Chapter  
 July 11, 2016, 7pm

Item	Discussion	Action/Responsible Party
	Decision is to try it with National for a little longer.	
How to energize the chapter?	<ul style="list-style-type: none"> <li>• Develop a calendar to send to members. We can let them know when things are coming up such as the Mankato conference and request members to send things in for the calendar.</li> <li>• We have a total of 260 members, 16 new ones in July. Nancy will reach out to new members, either by phone or she will develop a letter and ask National to send.</li> </ul>	<p>1. Angela will ask who maintains our chapter website (Cary?), and ask if a calendar can be put on our chapter website. Angela will also ask about the process to maintain the calendar.</p> <p>2. Nancy will follow up with new members.</p>
How do we reach non members? Attract them?	<ul style="list-style-type: none"> <li>• We need a mailing list, email and/or snail mail. BON has list of all psych RNs and NPs. Merrie has pulled this up. It costs \$15, they send an excel sheet. National can send us email addresses for other state APNA presidents.</li> <li>• Formerly we got applications when the conference was in April.</li> <li>• Can ask MN attendees to sign in at the National Conference in October, and ask National for this list.</li> <li>• The Integrative Mental Health conference coming up, and the Case Management conference. We need to get on these mailing lists.</li> <li>• Maybe a booth at the NAMI walk. Perhaps we can get stickers that say “APNA member” for walkers to wear. Note that this is the 40<sup>th</sup> year for NAMI.</li> </ul>	<p>1. Merrie will coordinate obtaining a mailing list from National</p> <p>2. Nancy will ask NAMI about a booth at the walk.</p>
Nominations		<p>Angela will ask National to put out a call for nominations (this is done)</p> <p>Plan is to have a slate by September 1, vote by October.</p>