

**American Psychiatric Nurses Association
North Carolina Chapter
Conference Call Minutes
Wednesday, May 28th, 2014
12-1pm**

Present: Richard Rutz, Dee Langford, Sylvia Lesniak, Luann Grochowski, Gina Lemons, Clare Conner, Lauren Langley

Excused: Gail Ward, David Harold, Debra Livingston-Green

Item	Discussion	Action/Responsible Party
Introductions	Board members introduced themselves, discussing current work environments and nursing backgrounds. New members inquired about the history of the NC Chapter of APNA. Challenges to maintaining a cohesive chapter were discussed, including lack of participation and lack of a Chapter President in the past. Board members were informed that the NC Chapter of APNA has funds available.	Richard (President and former Treasurer) will arrange with Luann (current Treasurer) for the NC Chapter Funds to be transferred.
Encouraging Chapter Cohesiveness and Member Involvement	<p>Discussed issues affecting the status of the APNA NC Chapter including an absent former president, board members' attendance for conference calls dwindling including no response from many board members for meeting requests, and challenges of re-establishing an active chapter after several years with no board in place. The current NC Chapter of APNA board members discussed days and times which would work for regular conference calls. Ideas proposed included alternating day/evening times to encourage participation. Evening times did not work well for some members, so a collective day and time was agreed upon.</p> <p>Discussed updating the NC Chapter website to include all current board members pictures and email addresses. Also discussed adding new resources to the NC Chapter website such as opportunities for networking, family resources, and a question/answer resource. An inquiry was made as to whether we have the capacity to record our meetings.</p>	<p>All board members agreed to have conference calls regularly scheduled for the fourth Thursday of each month at 12 noon.</p> <p>Richard will contact Megan Bailey (chapter admin support) to inquire about the capacity for recording our meetings, and also ask if current board members should send in a current photo to update the NC Chapter webpage.</p> <p>All current board members are encouraged to send Richard your email addresses to update</p>

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Friday, May 31st 2013
12pm-1pm**

Item	Discussion	Action/Responsible Party
		<p>our NC Chapter Webpage. Richard's email address is : razorrutz@hotmail.com</p>
Chapter Goals	<p>Members discussed issues/goals of interest, including networking, increasing chapter awareness, increasing family resources, and mental health policy issues. Reviewing and updating the NC Chapter bylaws was also discussed, as well as possibly having a face to face member meeting in Raleigh in the next two months.</p>	<p>All board members are encouraged to send agenda items to Richard (President) prior to our next conference call.</p> <p>All board members are encouraged to bring their ideas on how to proceed with reviewing/updating our chapter bylaws to the next conference call.</p> <p>Discussion regarding a face to face meeting for NC Chapter of APNA board members will continue. As soon as we can agree on a date and time, Sylvia will coordinate the meet up based on member's preferences.</p>
Next Conference Call		Thursday, June 26 th at 12 noon.