

American Psychiatric Nurses Association
Nebraska Chapter
Debora Boyle-Borkowski's Home
8/6/2016/11:00 am

Present: Paul Wilken, Connie Wallace, Mary Anderson, Lindsey Irish, Alison Bross, Debora Boyle-Borkowski, Mike Hansbrough

Excused: Patricia Ealy

Guest Present: NA

Item	Discussion	Action/Responsible Party
Roll Call	Complete	
Establish a Quorum	Established	
Approval of Minutes	No minutes to approve – first meeting of the season	
Report of the President	None	
Call for additional agenda items	September Nursing Summit at UNMC Appointing a new treasurer - as Debora will be leaving the state later this year. Discussion of National Conference in Hartford Connecticut	
Treasurer's Update	Current balance \$9,283.95. Financially the chapter is in a good place – gives us room to pay speakers if needed and offer more scholarships. Debora will be leaving the state, likely in October and a new treasurer will need to be appointed.	
Spring Conference Debrief	Spring conference was very successful. Evaluations were primarily positive. Complaints included: 1) few bathrooms 2) 90-minute lunch being too long – members would rather leave early than have a long lunch 3) need for larger conference room 4) need for better sound quality 5) need for better communication with remote sites prior to and throughout the conference. Intention of long lunch was to allow non-board members to attend chapter meeting. Next conference we may need to consider a new location with more adequate accommodations. Given that two board members are associated with CHI, we may look into their facilities as an option (Immanuel Hospital). Patty is associated with UNMC and we may consider the Scott Conference Center or another location suggested by Patty.	
Appointing a New Treasurer	The process for establishing a new treasurer was discussed with the national	Patty will reach out to the

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	<p>office and it was determined that one could be appointed rather than elected due to the unexpected departure.</p> <p>Mike Hansbrough is appointed as the new treasurer and will assume this responsibility after Debora delivers all necessary materials/resources.</p> <p>As Mike is moving into the Treasurer position, it was discussed that we should request that one of our members of the Nominating Committee move into the Member at Large position. This would either be Bobbi Ericson-Witherspoon or Angie Alberts.</p>	nominating committee to determine who would like to move into this position.
Introductions	Complete	
Discussion of Roles and Responsibilities	<p>Current President - It was agreed that all communication with the national office go through Patty to avoid multiple lines of communication and excess work. Patty will serve as a final decision maker and communicator for the group. All paperwork that needs to be submitted will be done so by the President so it can be compiled. The president will also be responsible for compiling evaluations following presentations.</p> <p>President Elect – Responsible for learning the role of the Current President and delegated tasks.</p> <p>Past President – Responsible for teaching the role of the Current President and delegated tasks.</p> <p>Secretary – primary responsibility includes taking minutes for meetings (as these are vital for completing the annual report), thank you notes for presenters, formal letters, and other delegated tasks.</p> <p>Treasurer – responsible for all financial issues which will likely include obtaining reimbursements, requesting funds, managing grants/scholarships, and reporting on balances.</p> <p>Member at Large – responsible for delegated tasks</p>	
Yearly Event Template	<p>Fall meeting</p> <p>National Conference – Hartford Connecticut</p> <p>Christmas Gathering</p> <p>Spring Conference</p> <p>Monthly Conference call occurring the first Tuesday of each month from 6-7p.</p> <p>First telephone conference will occur on September 6th.</p>	Need to make sure that the conference call is scheduled.

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Fall Gathering Discussion	<p>Discussed utilizing the September Nursing Summit through BHECN as the APNA fall gathering. We would need to identify APNA's current role in this event and have a room/meeting time at the Scott Conference Center to make this work. This would allow us to fulfill our educational goal as well as involve our members.</p> <p>It is believed that APNA is acting as a vehicle for distributing information about this event as well as acting as a collaborative partner in presenting the information. Addition by Patty Ealy on 8/8/16: APNA is not formally distributing information about the BHECN symposium this was done by myself to ensure our members were aware. APNA-NE is not collaborating on this symposium and does not have a place in the agenda of the symposium.</p> <p>Also discussed potential gathering outside of the Omaha Area.</p>	Patty – discuss our role in this event and see how we can organize to utilize this.
Increasing Membership	<p>Currently around 100 members.</p> <p>It was suggested that we utilize our pamphlets, especially in places outside of Omaha to increase interest.</p> <p>Discussed offering membership scholarships to students. Setting aside \$500 for student scholarships should allow us to increase membership by 20 people. It was also discussed that National hasn't seen this as being especially beneficial in the past. We will continue to discuss later.</p> <p>Any scholarship/grant would have a participation requirement assumed in the agreement.</p>	Paul will distribute pamphlets to all of the members so they can then distribute them to their colleagues.
National Conference Grant	<p>It was agreed during this meeting that it would be reasonable to set aside \$2000 for grants to incentivize attendance at the national meeting.</p> <p>Each scholarship would be \$200 paid retroactively. At this rate, 10 grants could be offered.</p> <p>Grant recipients would have to turn in receipts to identify expenses.</p> <p>Ideally, grant recipients would agree to participate actively in the Spring Conference in some way.</p>	
Increasing Income	<p>The idea of having a fundraiser at a local venue that offers Latin Dancing instruction was discussed as a possible means of getting both nursing and non-nursing involvement in APNA. Possibly in the Fall sometime –</p>	

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	would like to see this coincide with suicide prevention month. Utilizing "Recovery to Practice" instruction at local psychiatric facilities as part of continuing education for new and seasoned nurses was discussed as a potential income generator. We would need to identify an instructor as well as establish agreements with the continuing education departments of the facilities before putting this into place.	
Lobbying	Board members would like to know our official position/responsibilities regarding legislative lobbying.	
Suicide Walk	Believed to be Sunday September 11 th this year. Can we get a team together for this? Would that be beneficial as most local facilities have teams already in place? Discussed the possibility of distributing APNA buttons to members that may already be on teams representing their workplace. If there is not enough time to get organized for this in 2016, we should discuss how we can be more involved in this event for 2017.	
Closing Remarks/Items	Paul moves to adjourn. Connie seconds. Meeting Adjourned.	