

American Psychiatric Nurses Association  
 APNA NM Chapter  
 Conference Call  
 February 4, 2017

Present: Carol Capitano (President), Lisa Atwa (Immediate Past-President), Janet Thelen (Secretary), Jill Martin (Treasurer), Marianne Broyles, Molly Faulkner, Barbara Gilmore, Donna Helgesen. Maureen Kolomeir, Mary Perez, Ann Taylor Trujillo, Kristen N Smith-Yawea

Notified Non-Attendance: Molly Faulkner, Mary Perez

Absent:

Item	Discussion	Action/Responsible Party
Roll Call	Quorum established: (0910) Minutes of January were approved	group
President Report	Our conference will be advertised in The New Mexico Nurse in the March issue	none
Financial Report	No current changes to the financial status since last month.	Jill
Unfinished business	<p>CONFERENCE:</p> <ul style="list-style-type: none"> <li>• the brochure was e-mailed to each board member</li> <li>• we are going with box lunches as last time</li> <li>• tables cost \$100 each; send payment to Jill</li> <li>• Donna will run the Raffle and Jill has the tickets</li> <li>• Maureen will talk to Haven Behavioral Health about a table</li> <li>• ask Danielle about Gonzaga University getting a table</li> <li>• The APNA table will have Maureen's Tri-fold and needs old magazines or “things” to give away.</li> <li>• Friday Night's Meet and Greet:</li> <li>• e-mail other states about the event such as Utah or California.</li> <li>• Send registration forms to past Conference attendees</li> <li>• BY-LAWS; need to change the treasury section to reflect the recent change as to how money is managed by APNA now.</li> </ul>	
New Business	<ul style="list-style-type: none"> <li>• Shirley Davidson is no longer on the board. Who will do her tasks? Can these tasks be done by others? What about having a project manager? What about getting the speakers.?</li> <li>• Bios are not on the Web site; need to submit updated Bios</li> <li>• LAMPS yearly 3 hours meeting over computer; need members to donate time.</li> </ul>	<p>Kristen, Donna</p> <p>Ann</p> <p>Motion/Moved/Approved</p>

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	<ul style="list-style-type: none"> <li>• Post Minutes as a courtesy to our membership Moved and Seconded</li> <li>• News Letter: a work in progress; in 2010 ¾ of the year was posted. It was dropped off because no one picked it up to do, more than 50% of the chapters post a News Letter with the minutes.</li> <li>• <b>Correction</b> The above was related to the meeting minutes not newsletter:             <ul style="list-style-type: none"> <li>○ Maureen provided a historical perspective re: the posting of minutes on the website. It had been done in the past on a regular basis, until possibly 2010 or so, when posting dropped off. It seemed to have dropped off due to lack of follow through in sending to Chapter Support</li> </ul> </li> </ul>	
New Business	<ul style="list-style-type: none"> <li>• <b>Correction:</b> Mission/Goals for 2017 for NM Chapter will be reviewed and dovetailed to National APNA. Once reviewed and approved by the board, will be sent to APNA Headquarters</li> <li>• Maureen will e-mail old work (historical files) on this to everyone.</li> <li>• Correction: Survey Monkey sent out a survey to the membership about 6 years ago. The board collected the information and plans were implemented in an attempt to meet the needs of the membership.</li> </ul>	Maureen
Announcement	<ul style="list-style-type: none"> <li>• Need Abstracts for conference 3/6/2017</li> <li>• Shirley Davidson presenting on 5/17-20/2017 in Las Vegas Nevada</li> <li>• Legislative information: Behavioral Health Day – mostly social workers and therapists. Should we go as a group representing the APNA? Carol will contact the president about this.</li> </ul>	
Adjourned	<p>Meeting adjourned: 0955          Date of next meeting: March 4, 2017</p>	