

**NY APNA Chapter Board Meeting Minutes
March 13, 2017**

In Attendance:

Adrial A. Lobelo
Suzie Marriott
Janette O'Connor
Paul Panakal
Nancy S. Rogers
Jack Spencer
Wesley Willis

I.	ANNOUNCEMENTS : Please note that future APNA board meetings will now occur at 5:30 pm.
II.	AGENDA: I. Banking II. Regional Meetings III. Vendor updates IV. Conference brochure

	TOPIC	CONTENT/DISCUSSION	OUTCOME
I.	Banking	Continued discussion on the status and history of the New York state chapter's account with Citizens Bank. Adrial shared former APNA NY treasurer Tom Cierzo's contact information with Paul Panakal.	Wesley and Paul will follow-up with George Roets, former treasurer. Paul Panakal will contact Tom Cierzo, former treasurer. Wesley will assist Paul in granting him treasurer access to the chapter's bank account.
II.	Regional Meetings	Nancy Rogers will be hosting the next western New York regional meeting on 4/20/17 at EBMC. The topic will be the care and treatment of individuals living with autism spectrum disorder. Dinner will be served (\$5 for APNA members and \$10 for non-members). Discussion then followed on holding spring, summer, and/or fall regional meetings in New York City, Westchester, and Long Island.	Adrial will help promote the western NY regional meeting via member bridge and e-mail blasts. Suzie will follow-up with an expert on suicide prevention for a NYC meeting. Wesley will get in contact with Dean Patrick Coonan at Adelphi University about hosting a Long Island regional meeting. Janette will contact the administration of NYP Westchester Division regarding hosting in White Plains. Also, she will contact a PlaneTree expert as a potential speaker.
III.	Vendor updates	Continued discussion of interest by vendors at the 2017 state-wide spring conference.	Wesley agreed to distribute an application for vendors this week. Wesley has been in contact with Diane Monaco, an FDA representative from the Buffalo field office, who has expressed an interest in having a vendor table at the spring conference. Suzie will follow-up with SPAN to determine if there is interest in having a vendor table at the spring conference. Wesley will follow-up with the Hyatt hotel to determine space allocation for vendor tables.

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VI.	Conference brochure	This item is on hold until OMH partnership and online registration platform issues are resolved.	Jack, Suzie, and Adrial have agreed to craft the conference brochure once the green light is given.

Next Meeting: March 20, 2017, at 5:30 pm

Submitted by: Adrial A. Lobelo