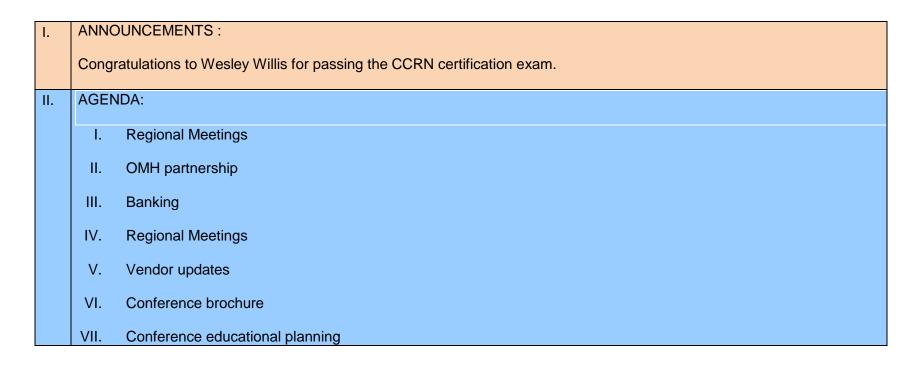
NY APNA Chapter Board Meeting Minutes March 27, 2017

In Attendance:

Adrial A. Lobelo Suzie Marriott Janette O'Connor Paul Panakal Nancy S. Rogers Wesley Willis



	TOPIC	CONTENT/DISCUSSION	OUTCOME
I.	Regional Meetings	The next western NY regional meeting at EBMC on April 20th is being promoted widely. Adrial sent out e-mail blasts to members.	We wish Nancy Rogers much success with this event!
		Suzie talked with Beth Brodsky, an expert on suicide prevention to be a speaker at the next NYC regional meeting scheduled for June 20 th at Gracie Square Hospital.	Suzie will secure space. Suzie & Jack will promote the event at Gracie Square. Adrial will establish an EventBrite registration page.
		OMH members have requested a regional meeting at one of their facilities.	Janette has identified a PlaneTree expert who is willing to talk at an OMH-facilitated regional meeting, to occur in the summer or fall.
		Long Island members have requested a meeting in their region.	Wesley is in contact with the interim nursing dean at Adelphi University.
		Westchester members have requested a meeting in their region.	The NYP Westchester Division is agreeable to host in White Plains. Janette will follow-up.
II.	OMH partnership	More dialogue was had between OMH and APNA NY chapter. OMH will continue to support the state-wide spring conference, but has requested that APNA NY assume full responsibilities for the event.	APNA NY will continue to promote chapter activities with OMH leadership and OMH nurses.
III.	Banking	Paul contacted Tom Cierzo and George Roets, former treasurers. Tom will send materials he had in his possession to Paul. George provided the history of the treasurer role.	Wesley will assist Paul in granting him treasurer access to the chapter's bank account.
		The need for an APNA NY dedicated PayPal account was discussed.	Paul will begin the process of establishing a non-profit, institutional account with PayPal.

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IV.	Vendor updates	Continued discussion of interest by vendors at the 2017 state-wide spring conference.	Wesley agreed to distribute an application for vendors. Wesley promised to send this out today.
		Suzie confirmed interest by SPAN in having a vendor table at the spring conference.	
		Wesley confirmed with Hyatt Place that up to 5 tables can be set up for vendors.	
V.	Conference brochure	This item is on hold the chapter's institutional PayPal account is established.	Jack, Suzie, and Adrial have agreed to craft the conference brochure once the green light is given.
VI.	Conference educational planning	Nancy has received almost all materials needed to submit to national APNA for continuing education hours.	Nancy will continue to follow-up with national APNA to ensure that all educational requirements for the statewide spring conference are met.
		APNA members are to be notified of the spring conference via an e-mail blast.	Adrial has already contacted national APNA to send an e-mail blast with a save-the-date notice.
		Suzie and Adrial collaborated to write three conference objectives for submission to the national APNA.	Nancy will submit the conference objectives to national APNA.

Next Meeting: April 3, 2017, at 5:30 pm Submitted by: Adrial A. Lobelo