

American Psychiatric Nurses Association Oklahoma Chapter

July 23, 2014

Cracker Barrel Restaurant in Shawnee, OK

Present: Martha Hernandez, Wanda Robinson, Diane Gardner

Excused: Karen Taylor, Cherene Black

Guests: None

ITEM	DISCUSSION	ACTION/RESPONSIBLE PARTY
OPENING AGENDA		
Meeting was called to order at 6 PM.		Martha Hernandez
Roll Call/Quorum established		
New Board Members welcomed		M. Hernandez
Thank you to past Board Members	M. Hernandez thanked the past Board Members : Karen Taylor, Charene Black, & Wanda Robinson	D. Gardner to send Thank you notes on behalf of the Chapter
Call for additional agenda items	None	
Approval of March 19, 2014 Minutes		Minutes were approved as read
Treasurer's Update	No report submitted by Treasurer. M. Hernandez stated a bank account was opened.	
UNFINISHED BUSINESS		
Establish Board/Chapter meeting dates for year	Encourage members to be present for all meetings. Although chapter members are unable to vote at a Board Meeting, it was felt that they should be encouraged to attend.	The following dates were moved by W. Robinson & seconded by D. Gardner. They were unanimously approved. Board Meeting September 22, 2014 at 6 PM in Tulsa Chapter Meeting at October APNA Convention TBA Board Meeting January 22, 2015 at 6PM in OKC Board Meeting April 13, 2015 at 6PM in Tulsa Chapter Meeting April 23, 2015 at 6PM Place TBA One Day Educational Conference "Moving Forward" on June 5, 2015 Place TBA
	There is an option for a conference meeting call when there is inclement weather.	
	There is a need for all members to receive meeting information. APNA is able to do an email blast to all OK members.	M. Hernandez to post meeting information on APNA Website
Updates on The Recovery Presentation	There is a need to relay this information.	W. Robinson to present the information at the "Moving Forward" Conference in June
NEW BUSINESS		

2014-2015 Goals for the OK Chapter	<ol style="list-style-type: none"> 1. Board Members will establish working committees (APRN, General Practice, Education, Membership, Bylaws, Nominating) by January 31, 2015 2. Board Members will publish a OK Chapter Newsletter twice a year 3. All members will help double the Oklahoma APNA membership by July 2016 4. Education Committee will present an APNA Oklahoma Chapter Conference by July 2015 5. Board Members will complete a Needs Survey by phone of the OK membership by September 1, 2014 	The goals listed under Discussion were moved for approval by W. Robinson & seconded by D. Gardner. They were unanimously approved
Needs Survey	A Needs Survey was developed. The Board Members will call the members to complete the survey by September 1, 2014. See Attachment A We need to interface with the general membership so the survey will be by phone.	Attachment A: Needs Survey was moved for approval & phone administration by Board Members due September 1, 2014 by W. Robinson & seconded by D. Gardner. Motion was unanimously approved. M. Hernandez will assign the names to the Board Members.
ADJOURNMENT/NEXT MEETING		Meeting adjourned at 8:06PM Next meeting will be September 23, 2014 at 6PM in Tulsa. Place TBA
		Minutes respectfully submitted by Diane Gardner, Secretary

ATTACHMENT A: NEEDS SURVEY 2014

1. Level of Education					
Associate Degree					
BSN					
MSN					
Doctorate					
2. Where do you work?					
3. Job Title					
4. What is your area of psychiatric interest?					
5. How many General Meetings should we have per year?					
6. What are good meeting days?					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
7. What are good meeting times?					
Morning (Indicate actual time)					
Afternoon (Indicate actual time)					
Evening (Indicate actual time)					

8. What prevents you from attending meetings?					
9. What Committees are you interested in or might be interested in?					
General Practice					
Advanced Practice					
Education					
Membership					
Bylaws					
Nominating					
10. What educational topics are you interested in?					
Pharmacology Update					
Recovery Model-Person Centered Treatment Planning					
Integration of Mental Health into Medical Care					
Help! They are Detoxing on my Unit					
Off the Radar Treatment & Therapies					
The Empowered Nurse					
A Mental Health Nursing Primer for New Psychiatric Nurses					
You Name a Topic					

11. Do you know someone who might be interested in becoming a member? If yes, may we have a name & phone Number?					
12. Any comments or suggestions?					