

American Psychiatric Nurses Association
 Virginia Chapter
 Phone Conference Agenda
 July 14, 2017
 12:30-1:11p

Present: Marian Newton, Lorraine Anderson, Michelle Tsai, Susan Jacobson, Lyons Hardy, and Barbara Forechette

Excused: Jane James, Lora Peppard, Lynda Miller, Tita Gonzales,

Item	Discussion	Action/Responsible Party
<p>Aug 11, 2017 Program:</p>	<p>July 14, 2017 Report to Virginia Chapter APNA Conference Committee We have about 59 registrants the conference and Susan will know count for today.</p> <p>We will pay Laura Leahy, and Karen Vergano pays 300 stipend and 55 cents a mile travel, as well as the hotel for Laura.</p> <p>One page handout Marian will prepare and have day of conference but overall our brochures will serve as handout, all are in.</p> <p>Distribute CE day of conference when evaluations submitted and Marian will work on evaluations form</p> <p>Committee requested noonish meeting rather than 4P on a Friday. Would like it noon -1P if that can work</p> <p>Have been getting permission from all presenters to have slides available for them and have permission from all and we have all presentations</p>	

Item	Discussion	Action/Responsible Party
<p>Next Meeting</p>	<p>Talked with APNA 7-13-17 and if we send slides to Cary, they will be available via link for them. We must remove any pictures like from books because of copyright</p> <p>Vendors: Marian probably did not ask enough money Janzen: David Janzen Diamond</p> <p>Introductions at the conference Susan, Lyons, Michelle, and Lynda will help. Food Electronics Person missing early bird registration asked for exception. The group decided , we have to hold to the deadlines as advertised.</p> <p>Infographics – Michelle will put together a display with the cards and a poster that are associated with the educational materials.</p> <p>Susan and Marian will share the responsibility of mistress of ceremony.</p> <p>Future ideas for attracting vendors. Everyone is invited to have dinner with Laura Leahy, Thursday, August 10, 2017 along with Marian and Susan.</p> <p>August 2, 2017 12:00 noon.</p>	