

American Psychiatric Nurses Association
Virginia Chapter
July 8, 2016 – 4:00pm

Present: Marian Newton
Lynda Miller
Susan Jacobson
Lorraine Anderson

Excused:

Guest Present:

Item	Discussion	Action/Responsible Party
Temporary Leadership Board Page	Link to the APNA, Virginia Chapter, Temporary Leadership Board page http://www.apna.org/i4a/pages/index.cfm?pageid=3436	
The email from Tandi Jo Lantrip was reviewed	Cary Trencher can help set this up our conference calls. Chapter Affiliation Agreement - I believe Nick made a presentation to the previous members of the TLC about this? I've attached the file I sent last year. Planning a chapter conference for 2017 (Cary Trencher can help with this too) Chapter funds - we have on deposit from the last Chapter President - \$3,522.53 There are 406 current Virginia members	
Leadership Roles	Marian Newton was approved as Leader by all in attendance Lynda Miller - secretary and VA Chapter newsletter Lorraine Anderson - Communications between APNA and the VA Chapter Susan Jacobson - Coordinator of the 1st VA Chapter Conference for 2016-2017	There will need to be someone to oversee the Financials (to be determined) other roles may develop as we move forward
Chapter Affiliation Agreement	The VA Chapter Affiliation Agreement will be printed and signed by Marian Newton and sent to APNA (please review the agreement when you get a chance so that if we have questions, we can forward them to APNA to address)	

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Chapter Funds	As stated, the chapter has \$3522.53 in Chapter funds that are held by APNA.	We may need to inquire as to the process of withdrawing funds and depositing of funds at some point
Chapter Membership	It was discussed to reach out to those members that attended the Orlando meeting from the state of Virginia	How to get the names of those in attendance? Need to inquire on how to obtain roster of VA members
Chapter Conference	We are required to have a statewide Conference-- when? Where? Some ideas generated were geriatrics, opiate abuse, CBT/Mindfulness, and PTSD.	It was mentioned by Susan that the VA Community Mental Health nurses have 2 conferences per year.
Networking with Other Chapters	<p>It was discussed to network with other APNA chapters to get tips and ideas from successful chapters including the PA Chapter and FL chapter. It was mentioned by Susan that Emily Donelson Bell may be a good resource. Her email is emily.e.donelson@gmail.com</p> <p>Link to the APNA, Florida Chapter http://www.apna.org/i4a/pages/index.cfm?pageid=3371</p> <p>Link to the APNA, Pennsylvania Chapter http://www.apna.org/i4a/pages/index.cfm?pageid=3423</p> <p>APNA Council, Committee, Institute, & Task Force Toolkit http://www.apna.org/i4a/pages/index.cfm?pageid=5327</p>	
Conference Calls	It was discussed that we should strive to meet at least every other week or minimum 2 x month to keep momentum and interest in the revitalization.	The next meeting is set for 7/29/16 at 3-4p.

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		Someone will need to contact Cary to set up the conference call- Lorraine?
APNA Annual Conference 2016	The APNA Conference in Hartford, CT was mentioned. The Conference is set for October 19-22, 2016. Marian Newton, Susan Jacobson, and Lorraine Anderson are planning to attend. Link to the APNA 30th Annual Conference page http://www.apna.org/i4a/pages/index.cfm?pageid=3465	