

American Psychiatric Nurses Association
 Virginia Chapter
 Conference Call
 September 16, 2016
 5:00 pm – 6:00 pm

Present: Marian Newton
 Lynda Miller
 Lorriane Anderson
 Susan Jacobson
 Tita Gonzales

Excused:

Guest Present: Cary Trencher, APNA Chapter Support

Item	Discussion	Action/Responsible Party
All temporary board are present, including guest Cary Trencher from APNA chapter support.	All present for meeting.	
Minutes from June meeting	Approval of minutes from the phone conference of June 29, 2016. However, Tita pointed out that there are some minor corrections to make to the name "Sentera", actually is spelled "Sentara". In addition, one other correction??	Approved by all in attendance
Agenda	1. Lorraine email and Tita email for any input?	

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	<ol style="list-style-type: none"> 2. Lynda to attach minutes from last meeting, newsletter and survey to review and discuss 3. Approval of last meeting minutes 4. Survey - any early results 5. Newsletter (feedback) 6. Report from APNA headquarters by Susan Jacobson 7. Bingo game for APNA conference (early attendees) 8. APNA conference meeting (focus of the hour) on Oct 21st 	
Survey	<p>Cary reported that the survey went out approximately 2 weeks ago, with a subsequent reminder of the survey to the Virginia members last week. There have been 60 returned surveys up to this point out of the approximate 400 Virginia membership. Cary states that there will be 2 additional reminders that will go out before the survey will close. At that point, the replies will be placed into an "easy to read" format for the temporary board to review.</p>	Pending results.
Newsletter	<p>The first Virginia APNA newsletter was available for the temporary board to review. It has been submitted to Cary for distribution to the Virginia membership. There were a few minor changes and links that were added to the newsletter but no other changes were made. The temporary board expressed approval of the format and the information that was shared in the newsletter. The legislative section, information on the Opioid CME located on the APNA website, and ACT therapy sections were commented on as nice additions.</p>	Cary to send out to the Virginia membership
Report from the APNA headquarters meeting From Susan Jacobson	<p>There was an email sent out by Susan after the meeting that took place at APNA headquarters.</p> <p>1) there will need to be minimum of 3 members that will need to "head up" the chapter conference.</p>	Tabled for further investigation and discussion

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	<p>2) APNA requires 3 months or 120 days to approve the program</p> <p>3) There is a stringent process to get CEU approved through APNA per Deborah Hobbs who was at the meeting.</p> <p>4) Suicide Prevention program was brought up as a potential. The facilitators are trained through APNA. Karen Vergano was trained for this program and is in Virginia. The cost is typically \$59.00 per person, there is a manual, 6.5 CEU's, and typically covers food. Susan will connect with her to get further info.</p> <p>5) We should be looking for other speakers like from the Diabetes Association, Academia, or other free speakers.</p> <p>6) We should investigate pharmaceuticals to sponsor food for either breakfast or lunch.</p> <p>7) Neighboring states should be invited to attend.</p> <p>8) Susan's notes also state that there will be elections after Harford. However, it was understood that the temporary board would be in place for some time that was believed to be a year. This answer will be investigated by Cary. Lynda will research the previous emails in attempt to get an answer as well.</p>	
<p>APNA Conference</p> <p>APNA Virginia chapter break out session for evening of October 21st</p>	<p>Susan sent out a link to the menu selections of the two possible venues. The selection will ultimately depend on where the Virginia chapter meeting room will be designated to take place. Susan resent the email if you did not receive it originally.</p> <p>Ideas suggested:</p> <p>1) email reminder to the Virginia Chapter membership of the chapter meeting at Hartford.</p> <p>2) a poster and/or flyers to be distributed at the APNA conference. The poster should be "catchy" so to draw attention.</p>	<p>Pending Virginia chapter meeting room location. Please review email from Susan and submit ideas.</p>

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APNA Bingo at the conference	This is a networking event for those that plan to attend a day early. There should have been an email that went out to those that have already signed up for the conference that invited you to participate. It involves providing a personal "snip-it" of yourself. Example: I got married at the D.C. Zoo, etc. This should be fun.	Make Tandi-Jo aware if you are planning to attend a day early and wish to participate.
Next Meeting	October 7, 2016	
Meeting concluded	5:50 pm	