American Psychiatric Nurses Association
Virginia Chapter
Phone Conference Agenda
November 3, 2017 4:00-5:00 pm

Present: Marian Newton, Lorraine Anderson, Michelle Tsai, Susan Jacobson, Lora Peppard, and Johna Jenkins

Excused: Lyons Hardy, Jane James, Lynda Miller, Tita Gonzales,

Item	Discussion	Action/Responsible Party
1. Approve minutes September 19, 2017 2. Phone meeting with Tandi Jo 3. Michelle Tsai report from convention meeting	Introduction of Johna Jenkins, who will be joining group. 1. Minutes approved. 2. Marian reviewed conversation with Tandi Jo. Notes were distributed to members of the group via email on 11/03/17 from Marian.- Discussion on how to nominate and select officers 3. Michelle reported about meeting held at APNA Conference in Phoenix. Ways to increase active participation and .engagement. Can we be part of an interstate chapter, regional? Use of Member Bridge? Please see information distribute by email. In terms of future leadership will query members to determine if want to keep current Temporary Leadership Team and hold election in August, 2018 at time of conference?	3. See if we can put minutes, agendas and other chapter information somewhere so that they are available to interested members. Michelle plans to visit APNA office and meet with Nick to see how communication processes work.

Item	Discussion	Action/Responsible Party
4. Survey	4. Survey results were due October 26, 2017. May need to resend if response is minimal.	
5. Newsletter	5. How many newsletters per year? Who is interested in working on the project? Standard format? Will discuss in December.	5. Michelle will email members inviting them to make for contribution to Newsletter and will send to group for additional content.
6. Next year conference	6. Next Year's Conference regional, multi-state approach? Susan about August 2018- potential topics integrated care and health; cannabis.	Lora, Susan, and Marian are interested in working on the conference. Strategic Planning activity.
Next 2 meetings:	**December 1, 2017; January 5, 2018 4-5 pm**	